

**Trainee in Difficulty Support**

**MEETING RECORD**

|  |  |  |  |
| --- | --- | --- | --- |
| Trainee |  | MIN |  |
| Supervisor(s) |  | Curriculum year |  |
| Training program  |  | Rotation start |  | End |  |
| Date |  | Location |  |
| Attendees |  |
| Purpose |  |
| Area(s) of concern |  |
| Discussion summary(include specific examples of any concerning behaviour discussed with the trainee) |  |
| Is an IPAP being developed to address the concerns? | [ ]  Yes [ ]  No |
| Date of next meeting |  |
| Trainee agreement | [ ]  | This is an accurate record of what was discussed at this meeting. |
| [ ]  | This is not an accurate record of what was discussed at this meeting. |
| Trainee comment |  |
| Signatures |
| Trainee | Supervisor | Co-supervisor |
| Date |  | Date |  | Date |  |