



The Royal Australasian
College of Physicians

Terms of Reference

Faculty Training Committee – Public Health Medicine

**TERMS OF REFERENCE FOR THE ESTABLISHMENT AND MAINTENANCE OF A
COMMITTEE OF THE AUSTRALASIAN FACULTY OF PUBLIC HEALTH MEDICINE
EDUCATION COMMITTEE TO BE KNOWN AS THE FACULTY TRAINING COMMITTEE
– PUBLIC HEALTH MEDICINE**



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CONTENTS

1. INTRODUCTION AND PURPOSE.....	3
2. TERM OF OFFICE.....	3
3. REPORTING.....	4
4. DEFINITIONS	4



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College of Physicians

1. INTRODUCTION AND PURPOSE

1.1. The Australasian Faculty of Public Health Medicine (AFPHM) Education Committee pursuant to its terms of reference has established the Faculty Training Committee – Public Health Medicine.

1.2. The Faculty Training Committee – Public Health Medicine has been established to:

- 1.2.1. assess eligibility and commencement of training
- 1.2.2. monitor and assess the progress of individual trainees in Public Health Medicine;
- 1.2.3. assess recognition of prior learning (RPL);
- 1.2.4. monitor and review training program requirements and curricula in Public Health Medicine in consultation with relevant stakeholders and recommend changes to the AFPHM Education Committee;
- 1.2.5. oversee and review the training program at a regional level in consultation with stakeholders recommending changes, as appropriate;
- 1.2.6. modify training requirements for individual trainees, as appropriate, in accordance with College policies and procedures;
- 1.2.7. advise on recruitment, support and development for trainees.

1.3. The Committee must not:

- 1.3.1. enter into contractual relationships;
- 1.3.2. represent or imply in any way that the committee is a body independent of the College;
- 1.3.3. form education policy independent of the College Education Committee.

1.4. Composition of the Committee

The Committee shall comprise eleven (11) members selected by expressions of interest. The roles of Committee members shall include:

- 1.4.1. a Chair appointed by the Faculty Education Committee;
- 1.4.2. an elected Deputy Chair;
- 1.4.3. a member who is allocated responsibility for New Zealand interests;
- 1.4.4. an advanced trainee in Public Health Medicine

Members may have multiple responsibilities.

1.5. Meetings

The committee shall meet face to face twice annually with an additional two teleconference meetings if required. Additional meetings require approval from the Chair of the Faculty Education Committee and the Director of Education.

2. TERM OF OFFICE

2.1. Members of the Committee shall be appointed in accordance with the process for the appointment of members to College Bodies as set out in the Governance of College



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Bodies By-law or any by-law or document that replaces or complements that By-law from time to time.

- 2.2. The term of membership for nominated positions to the committee shall be two years and members are eligible for, but not entitled to, re-appointment for a further two year term up to a maximum of three (3) two year terms of continuous appointment.

3. REPORTING

- 3.1. The Committee is a Committee of **AFPHM Education Committee** and must report to them as required from time to time.

4. DEFINITIONS

- “Board” means the Board of Directors of the College.
- “College” means the Royal Australasian College of Physicians (ACN 000 039 047), an incorporated body limited by guarantee and includes the Divisions, Faculties and Chapters of the College.
- “Constitution” means the Constitution of the College as amended from time to time.
- “Fellow” means a Fellow of the Faculty of Public Health Medicine.
- “Trainee” means a person who is undertaking a program of Basic Training or Advanced Training approved by the College in order to gain Fellowship of the Faculty of Public Health Medicine.

Approved by **AFPHM Faculty Education Committee** on **17 June 2015**.

By-Law History as from 17 June 2015		
Commencement of By-Law		
This By-Law was approved by AFPHM Faculty Education Committee on 17 June 2015 and commenced on that date.		
Subsequent amendments to By-Law		
Item	Amendment	Commenced